

**UNIVERSITY OF DELAWARE
Summer College**

**SUMMER COLLEGE
WAIVER AND CODE OF CONDUCT FORM***

(*Return only this page. Keep the remaining portion and bring it to Summer College.)

Waiver

I grant permission for my son/daughter/ward to participate in Summer College academic, cultural, and recreational excursions and activities planned by the program staff both on and off-campus. I release the University of Delaware from any liability relating to or arising out of his/her participation other than that resulting from the sole negligence of the University of Delaware, its officers, agents, or employees.

Our signatures indicate that we have read the Summer College Waiver and the University of Delaware Summer College Code of Conduct and Residence Hall Regulations and agree to support and abide by them.

Student Name (print)

Date

Student Signature

Parent/Guardian Name (print)

Date

Parent/Guardian Signature

Return this **signed page only** to:

UD Summer College
207A Elliott Hall
University of Delaware
Newark, DE 19716-1256

UNIVERSITY OF DELAWARE
Summer College

Summer College Code of Conduct

Participation in the University of Delaware Summer College program is a privilege and requires a commitment to maintain the highest academic and social standards. As a member of the Summer College community and the larger University community, you are expected to make a positive contribution to the program by acting responsibly and by respecting the rights of other Summer College participants. As such, you are required to abide by all applicable federal, state, and city laws as well as the rules and regulations set forth in this document. The Summer College Code of Conduct has been established for your benefit and protection and that of the University of Delaware community. We, in turn, will offer you a living-learning environment that approximates what you will face as an entering freshman.

As a participant in a University of Delaware program, you are bound by and expected to familiarize yourself with the University of Delaware Code of Conduct found on-line at <http://www.udel.edu/stuguide> and the Residence Hall Regulations found at <http://www.udel.edu/reslife/students/rhr.html>. Several of those policies, in part or in their entirety, are excerpted below and include the restrictions that the Summer College program enforces above and beyond the Code of Conduct and Residence Hall Regulations. Please note that some Summer College policies are more stringent than the University's and students will be held to the Summer College standards. Where stated below, the University of Delaware will adjudicate violations and may report incidents to the appropriate law enforcement agency.

Academic Honesty

All students must be honest and forthright in their academic studies. To falsify the results of one's research, to steal the words or ideas of another, to cheat on an assignment, or to allow or assist another to commit these acts corrupts the educational process. Students are expected to do their own work and neither give nor receive unauthorized assistance.

Any violation of this standard must be reported to the Office of Judicial Affairs. The faculty member, in consultation with a representative from the Office of Judicial Affairs, will decide whether the matter should be adjudicated through the Student Judicial System or resolved without a formal judicial hearing. In the latter case, the faculty member must have the agreement of all students directly affected.

Academic Violations may include Plagiarism, Fabrication, Cheating, Academic Misconduct, or other forms of academic dishonesty not described here but in violation of the Academic Honesty Statement of Policy.

Alcohol Regulations

All students must comply with Delaware law and these alcohol regulations. The University does not condone the use of alcoholic beverages and prohibits their abuse or illegal consumption.

The University prohibits the unauthorized possession, use, consumption, manufacture, sale, or distribution of alcohol; alcoholic intoxication; and driving while impaired due to alcohol consumption. Specifically this offense includes, but is not limited to:

- The possession, use, consumption, manufacture, sale, or distribution of alcohol by anyone under 21 years of age;
- The possession, use, consumption, manufacture, sale, or distribution of alcohol in violation of any applicable law, including the laws of the State of Delaware or the City of Newark, Delaware;
- The possession, use, consumption, manufacture, sale, or distribution of alcohol in any University building, facility, or property except in the confines of a student's own residence hall room if the student is 21 years of age; or
- The possession of beer kegs in any University building, facility, or property.

Due to the fact that no Summer College student is over the age of 21, no guests of Summer College students, regardless of their age, may possess or consume alcoholic beverages in University residence halls.

Disruptive Conduct

A student shall not impair, interfere with, or obstruct the orderly conduct, process, or function of the University or any of its students, faculty members, University officials, or guests.

Drug Policy

The University prohibits the possession, use, consumption, manufacture, sale, or distribution of drugs and drug paraphernalia. Any violations of this drug policy may be subject to sanctions by the Student Judicial System and may be reported to all appropriate law enforcement authorities.

Fire Equipment; Arson; Safety

A student shall not endanger the lives or safety of others. Specific violations of this standard include, but are not limited to:

- Setting a fire or tampering with or misusing fire or safety equipment, such as alarms, heat sensors, smoke detectors, hoses, and fire extinguishers;
- Failing to immediately exit any facility or building when a fire alarm has been sounded, or hindering or impairing the orderly evacuation of any University facility or building; or
- Disobeying a command by any University official or faculty member in connection with a fire, alarm, or other safety or security matter.

Guests

Students are responsible for the behavior of their guests and must ensure that guests comply with University regulations, including the standards in this Code of Conduct. Students in residence halls are responsible for abiding by the Guidelines for Hosting Visitors in the Residence Halls; however, the Summer Code of Conduct policies regarding Hosting Visitors supersede these Guidelines.

Summer College students may host other Summer College students in main lounges only between the hours of 6:00 am and curfew.

Summer College students may host guests (defined as non-immediate family, non-Summer College persons) between 6:00 am and curfew in the main lounge only; however, they are not allowed into the residence hall proper. Overnight visits by guests in the residence hall are not permitted at any time during Summer College.

Residence Hall Regulations

Empty Alcohol Containers

Possession of empty alcoholic beverage containers is prohibited and may be viewed as evidence of possession or consumption of alcohol.

Prohibited Appliances

Possessing and/or using prohibited appliances such as halogen lamps, extension cords, toaster ovens, immersion heaters, hot plates, grills, space heaters, personal air conditioning units, large microwaves (greater than 700 watts) or more than one refrigerator per room is prohibited.

Items Blocking Hallways, Stairways or Egress

Blocking stairways, hallways or egress with bicycles or other items is hazardous and is prohibited.

Candles/Incense

Possession of unlit candles and/or incense is prohibited. The burning of candles and/or incense is considered a university policy violation and may be referred to the judicial system for adjudication.

Curfew

Weekday (Sunday – Thursday) curfew is set at 11:00 p.m. Students must be on their floors at this time and check in with their Resident Assistants. Students must remain in their residence halls after this time. Weekend (Friday and Saturday) curfew is set at 12:00 a.m., unless a Summer College authorized activity causes a later curfew. This extension of the curfew will be made on a case-by-case basis.

Excessive Housekeeping

Excessive Housekeeping is defined as any situation requiring cleaning that is not part of the custodian's normal daily routine. This includes cleaning items such as fire

extinguisher powder; clumps of mud; foodstuffs; bodily fluids in public areas, rooms, or apartments; and trash that has not been disposed of in the designated receptacles (i.e., dumpsters, toters or trash chutes). Excessive Housekeeping Fines are imposed in an effort to correct the behavior of individuals residing in a specific room/floor/building. These fines do not always reflect the time and material necessary to complete cleaning tasks, but act as a deterrent against future Excessive Housekeeping problems. Excessive Housekeeping occurrences and fines are determined by Custodial Managers. These fines are imposed on rooms/floors/buildings on an escalating basis.

Misuse of Keys/Access Cards

The room key and building access card a resident receives at check-in is for his/her own use exclusively. This is also true of any “spare keys” that a resident signs out temporarily. Giving or loaning your key and/or access card to others is prohibited. Duplication of any University keys, including room keys, is also prohibited.

Violations of Health, Fire, Safety or Maintenance Codes

Participating in any activity in violation of health, fire, safety or maintenance codes; or endangering people or University property is prohibited. Examples include, but are not limited to: Hanging cloth or other items on ceilings, parking motorcycles, mopeds, or motor scooters within 10 feet of the building, blocking sprinkler heads, throwing items out of windows or loitering in fire towers.

Moving Lounge Furniture to Individual Rooms or Other Areas

Moving University furniture from assigned areas to other areas of the building is prohibited.

Pets

Keeping pets in the Residence Halls is prohibited.

Noise/Quiet Hours and Courtesy Hours

Quiet Hours are designated to support an environment that is conducive to learning. While Quiet Hours are in effect, no one should hear your noise in another room or study area.

Minimum Quiet Hours are: Sunday-Thursday: 8:00 p.m.-8:00 a.m.; Friday and Saturday: Midnight-8:00 a.m.

Courtesy Hours are always in effect when Quiet Hours are not. During Courtesy Hours, your music, voices or noise should not be disruptive to your community. During Courtesy Hours, residents must comply with the requests of others to lessen or eliminate noise.

Screens/Safety Screens

Removing window screens, storm windows, or opening security screens (except for emergency exit) is prohibited.

Smoking

All University buildings, including residence hall rooms, apartments and public areas are smoke-free. Smoking is permitted at designated areas outside of the residence halls.

Sports in the Hall

Playing athletic games such as floor hockey, frisbee, football, etc. or using athletic equipment (such as skateboards, bicycles, rollerblades or spikes) inside a building is prohibited.

Vandalism

The destruction, damage, misuse, defacing or littering of any University building, property or private property on the campus is prohibited. Individuals responsible for vandalism may be referred into the University Judicial System. Damage Billing Fines may be assessed to individuals or communities in response to vandalism.

Responsible Computing

The Policy for Responsible Computing at the University of Delaware has been included in your acceptance packet.

Sexual Assault

The University will not tolerate sexual assault. Sexual assault occurs when a person is physically forced, is coerced, or physically or mentally is unable to give consent; and assault may be committed by an acquaintance or a stranger. Violations will be adjudicated by the University and may be reported to the appropriate law enforcement authorities.

Prohibited Activities

Specific violations of this standard include, but are not limited to:

Rape;

Forcible sodomy or oral copulation;

Sexual assault or battery; or

Any uninvited, unwelcome advance, request for sexual favor, or touching or kissing of a sexual nature, where such conduct placed the victim in a position where he or she reasonably felt unable to easily avoid the uninvited conduct.

The specific violations listed herein, where not self-explanatory, shall have the meaning provided by Delaware Law, including Title 11 of the Delaware Code.

Sexual Harassment

The University is committed to protecting the rights and dignity of its students and will not tolerate sexual harassment.

Prohibited Activities

Specific violations of this standard include, but are not limited to:

- Making an advance, a request for sexual favor, or other verbal or physical conduct of a sexual nature when:

- Submission to or rejection of such contact is made either explicitly or implicitly a term or condition of an individual's employment or academic advancement or achievement; or
- Such conduct has the purpose or effect of interfering with an individual's work or academic performance or creating an intimidating, hostile, or offensive working or academic environment.
- Making any uninvited, unwelcome advance, request for sexual favor, or touching or kissing of a sexual nature, including, without limitation, patting, pinching, hugging, or repeatedly brushing against another person's body;
- Repeatedly making sexually degrading or insulting comments that demean an individual;
- Displaying sexually suggestive objects or pictures; or
- Committing any act of sexual assault.

Weapons, Dangerous Instruments, and Explosive Chemicals or Devices on Campus

Prohibited Activities

A student shall not possess, use, or threaten to use any of the following items:

- Any firearm (including any weapon or instrument from which a shot, projectile, or other object may be discharged by force, whether operable or inoperable, loaded or unloaded);
- Any deadly weapon, defined as any instrument, item, or material readily capable of causing death or serious physical injury;
- Any BB gun, pellet gun, air rifle, paint gun, sword (whether decorative or not), or other martial arts weapon;
- Any bomb, knife (other than an ordinary pocketknife carried in a closed position, with a blade of three inches or less), switchblade, billy club, blackjack, bludgeon, metal knuckles, slingshot, razor, bicycle chain, or ice pick; or
- Any explosive chemical or device including a substance or a combination of substances possessed or prepared for the purpose of producing a visible or audible effect by combustion, explosion, deflagration, or detonation, including fireworks and illegal or potentially dangerous chemicals.

Note: Possession of a license to possess or use any of the above items shall not constitute a defense of any violation of this section.

SUMMER COLLEGE POLICIES

Leaving Campus

A student will be permitted to leave campus overnight only with prior written authorization from his or her parent(s) or guardian(s). Blanket parental permission is not acceptable. The correspondence authorizing overnight time away from campus must be

presented to the hall director or the program coordinator or faxed to the Summer College office (302-831-4194) at least 24 hours before the student plans to leave campus. Please note that the office closes at 5:00 P.M. Monday-Friday and is not open on the weekends; therefore, faxes must be RECEIVED prior to 5:00 P.M.

Motor Vehicles

Students are not allowed to operate motor vehicles or keep them nearby while in residence. Written parental permission is required 24 hours in advance (may be faxed or emailed) for a student to ride in a vehicle driven by anyone other than the Summer College program staff members or parents/guardians/grandparents.

On- and Off-Campus Visits

Summer College students are not allowed to visit other residence halls on campus. Visits by students to off-campus parties, social gatherings, apartments, or fraternities are prohibited.

Students Owing Money to the University or Summer College Program

Grades will not be released to any student who owes money to the University of Delaware or the Summer College Program.

Swimming

Student may swim only in University-designated sites, such as the University pools on campus.

DOCUMENTATION AND ADJUDICATION

Violations of the Code of Conduct and/or Summer College policies will be documented on an Incident Report and referred to the Residence Hall Director and/or Program Coordinator for review and disposition.

Adjudication may involve (1) meeting with a Summer College staff member, (2) meeting with the Summer College Program Coordinator, or (3) referral to the University's Office of Judicial Affairs.

SANCTIONS

Depending upon the severity or frequency of the violation, students may receive the following sanctions:

Disciplinary Warning – A Disciplinary Warning is an official verbal or written notice expressing disapproval of conduct and a statement that the conduct violates one or more University or Summer College rules or regulations.

Disciplinary Probation (parents notified) – Disciplinary Probation is a period of review during which the student must demonstrate the ability to comply with University and Summer College rules, regulations, and all other stipulated requirements.

Dismissal from Program (parents notified) – If a student is dismissed from the Summer College Program for disciplinary reasons, he or she will be required to notify his or her parents by telephone in the presence of the Program Coordinator. A dismissal letter will be given to the student with a copy for the parent or guardian. The dismissed student must be picked up by a parent or designated representative as soon as possible, preferably by the evening of the same day as the dismissal, but no later than 24 hours. If the student has not been picked up within 24 hours of the dismissal, Summer College will send him or her home via public transportation at the parents’/guardians’ expense. The student and his/her family are not eligible for a refund of the Program Fee if the student is dismissed for disciplinary reasons. Students dismissed from the program for disciplinary reasons will be officially withdrawn from all coursework and receive grades of “W” on their transcript.

DUE PROCESS

Cases which result in dismissal from Program may be appealed in writing within 24 hours of the notice of removal to the Director of the Honors Program. The Director’s decision is final.